workwyse

TERMS OF SALE

For template and digital product purchases from workwyse.co.

Effective 8 November 2026

1. WHO THIS AGREEMENT IS BETWEEN

These terms are between Workwyse ("we", "us"), operated by Megan Weygandt in Colorado, and the person or business buying a digital product from workwyse.co ("you"). By completing a purchase you agree to them. If you are buying for a company, you confirm you are allowed to agree on its behalf. These terms cover digital products only. Consulting work, including the Ops Audit, The Overhaul, and ongoing support, is governed by a separate written agreement signed before that work begins.

2. WHAT YOU ARE BUYING

Every product sold here is a digital file, or a set of digital files, delivered as an immediate download. Nothing physical is shipped. Products are supplied in editable format, usually Word or a spreadsheet, together with a PDF copy where one exists. What each product contains is described on its page at the time of purchase.

You are buying the files as they exist on the day you buy them. We improve products over time and are not obliged to send you updated versions.

3. WHAT YOU MAY DO WITH IT

How to use this: This is a license to use, not a transfer of ownership of the underlying work.

You may	Detail
Use it in your business	For as long as you like. There is no subscription and no expiry.
Edit it freely	Rewrite it, rebrand it, delete what you do not need, and put your own logo on it.
Share it internally	With the people who work in your business, including employees and contractors working for you.
Keep what you produce	Anything you create by filling one in is yours. We claim nothing in it.

4. WHAT YOU MAY NOT DO

You may not	Detail
Resell or redistribute it	Including selling it, giving it away, bundling it, or listing it on any marketplace.
Share it outside your business	Please send other people to workwyse.co rather than forwarding the file.
Publish it	Do not upload it to a public website, a file sharing service, or a forum.
Use it to deliver services to your own clients	If you are a consultant or agency and want to use these with clients, that is a different license. Email us and we will sort one out.
Feed it to an AI training service	You may use AI tools on your own filled-in copy. Do not submit the blank product for model training.

If you breach this section we may end your license. That does not entitle you to a refund.

5. REFUNDS

Because products are delivered immediately and cannot be returned, all sales are final. If a file will not download, is corrupted, or is not what its description said it was, contact us and we will fix it or refund it.

Refunds are issued through whichever payment processor you bought through, back to the original payment method.

6. THESE ARE EDUCATIONAL TEMPLATES, NOT PROFESSIONAL ADVICE

This is the most important section in the document, so it is written plainly. Our products are educational tools. They are not legal advice, HR advice, tax advice, accounting advice, or financial advice, and buying one does not create a professional or advisory relationship of any of those kinds.

Some products touch areas that are regulated and that vary by state and by city, including hiring, employment paperwork, pay, and staff records. Employment and wage rules change often. Before you rely on any of it for a real decision about a real person, check your own state and local rules and speak to an employment attorney, a payroll provider, or a CPA as appropriate. Where a product says it is educational and not legal advice, that statement is part of these terms.

7. NO PROMISE OF A PARTICULAR RESULT

We believe these products are genuinely useful, and they are built from real operations experience. We cannot promise any particular outcome, saving, revenue, or result, because that depends on your business and on what you do with them.

8. OUR LIABILITY

To the fullest extent the law allows, our total liability to you for anything connected with a product is limited to the amount you paid for that product. We are not liable for indirect or consequential loss, including lost profit, lost data, lost business, or the cost of professional advice you decide to take.

Nothing in these terms limits liability that cannot legally be limited.

9. DELIVERY AND ACCESS

Files are delivered by our payment processor immediately after purchase. If a download link does not arrive or does not work, email megan@workwyse.co and we will send the files directly. Please check spam before assuming it failed.

10. CHANGES TO THESE TERMS

We may update these terms. The version that applies to your purchase is the version published on the day you bought, so changes are not retrospective.

11. GOVERNING LAW

These terms are governed by the laws of the State of Colorado.

Any dispute arising out of or relating to these terms or to a purchase will be resolved by binding arbitration in Colorado, rather than in court, and on an individual basis rather than as part of a class action. Either of us may still bring a qualifying claim in small claims court.

12. CONTACT

Questions about these terms, a purchase, or a license for client work: megan@workwyse.co.